



# The Special Needs Specialist - Syllabus



# Part 1: Course Information

## Instructor Information

Dr. Erin Jacobs Stagner, DC, MS, MSHAPI  
Virtual Office Hours: By appointment only  
Email: [jacobschiro.ej@gmail.com](mailto:jacobschiro.ej@gmail.com)

## Course Information

- **The Special Needs Specialist** offers a unique online program designed to help you understand, support and communicate effectively with people on the Autism Spectrum.
- Credits: 14 CEUs from IBCCES
- Prerequisite: None required

## Course Materials

No required or recommended texts

## Course Requirements

- Computer with Internet access and speakers
- Facebook Account for Group Access





## Course Structure

This course will be delivered entirely online through the course management system LearnDash on the website <https://thespecialneedsspecialist.com/>. You will create your login and password after purchasing the course. You will access online lessons, course materials, and resources.

## Technical Assistance

If you need technical assistance at any time during the course or to report a problem with LearnDash you can email *Dr. Jacobs Stagner* at [jacobschiro.ej@gmail.com](mailto:jacobschiro.ej@gmail.com).

Important Note: This syllabus is subject to change. It is your responsibility to check LearnDash for corrections and updates to the syllabus. Any changes will be clearly noted in an announcement or through email.

## Part 2: Course Learning Outcomes

- Develop strategies to help communicate effectively and reduce stress and common errors which can trigger meltdowns and unfavorable responses
- Earn a Special Needs Specialist Certificate of Completion
- Receive progressive training to understand how the Special Needs brain works
- Learn to adapt and develop effective communication and management strategies
- Gain deeper insight into the neurological development of the brain

- You will meet the outcomes listed above through a combination of the following activities in this course:
- Attend live classes and question and answer video chats.
- Complete 8 modules of 2-4 sessions that are 10-15 minutes long
- Participate in live question and answer video chats

## Part 3: Topic Outline/Schedule

- Module 1 - Groundwork
- Module 2 - Background
- Module 3 - Rapport
- Module 4 - Senses
- Module 5 - Evaluation
- Module 6 - Primitive reflexes
- Module 7 - Diets
- Module 8 - At Home



## Part 4: Grading Policy

Each module section includes a video and corresponding quiz. A passing score of 80% must be achieved to progress to the next video in the module. Quizzes are graded automatically.



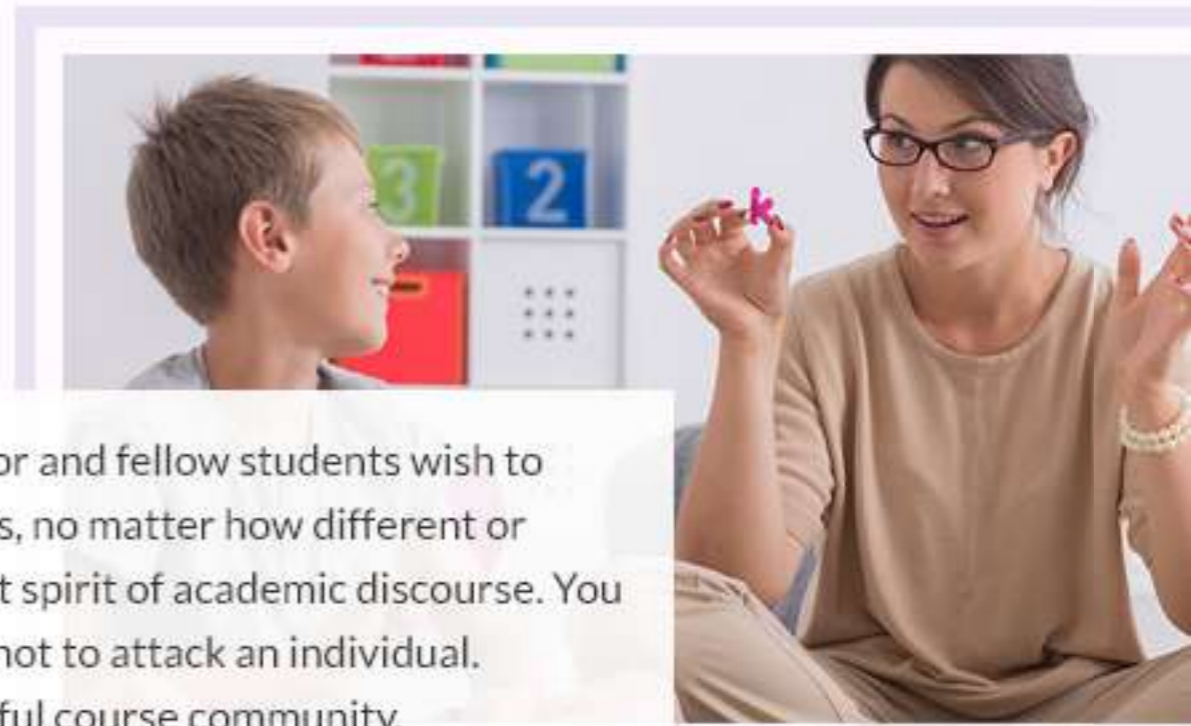
# Part 5: Course Policies

## Netiquette Guidelines

Netiquette is a set of rules for behaving properly online. Your instructor and fellow students wish to foster a safe online learning environment. All opinions and experiences, no matter how different or controversial they may be perceived, must be respected in the tolerant spirit of academic discourse. You are encouraged to comment, question, or critique an idea but you are not to attack an individual. Working as a community of learners, we can build a polite and respectful course community.

The following netiquette tips will enhance the learning experience for everyone in the course:

- Do not dominate any discussion.
- Give other students the opportunity to join in the discussion.
- Do not use offensive language. Present ideas appropriately.
- Be cautious in using Internet language. For example, do not capitalize all letters since this suggests shouting.
- Popular emoticons such as ☺ or / can be helpful to convey your tone but do not overdo or overuse them.
- Avoid using vernacular and/or slang language. This could possibly lead to misinterpretation.
- Never make fun of someone's ability to read or write.
- Share tips with other students.
- Keep an "open-mind" and be willing to express even your minority opinion. Minority opinions have to be respected.
- Think and edit before you push the "Send" button.
- Do not hesitate to ask for feedback.
- Using humor is acceptable





Adapted from:

Mintu-Wimsatt, A., Kernek, C., & Lozada, H. R. (2010). Netiquette: Make it part of your syllabus. *Journal of Online Learning and Teaching*, 6 (1).

Retrieved from [https://jolt.merlot.org/vol6no1/mintu-wimsatt\\_0310.htm](https://jolt.merlot.org/vol6no1/mintu-wimsatt_0310.htm)

Shea, V. (1994). Netiquette. Albion.com. Retrieved from <http://www.albion.com/netiquette/>

## Participation

Students are expected to participate in all online activities as listed in the course outline/ schedule.

## Build Rapport

If you find that you have any trouble keeping up with modules or other aspects of the course, make sure you let Erin know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the course so that we can help you find a solution